

For website P&DD

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Azad Govt. of the State of Jammu & Kashmir  
Planning and Development Department

**Job Opportunity**

Applications from AJ&K State Subject holders are invited for following temporary appointment on contract basis on open merit excluding District Kotli for project duration under development scheme namely “GIS-based Multi-sectoral Thematic Mapping Programme in AJ&K”, being executed by Land Use Planning Section, Planning and Development Department. Applicants having following qualification and experience against the post may apply.

Sr. #	Name of Position	Scale	# of Vacancy	Quota	Qualification & Experience	Age Limit
1	Assistant Data Entry Operator	BPS-12	1	Open merit excluding District Kotli	i. F.A/F.Sc 2 <sup>nd</sup> Div. along with One Year Computer Diploma/Application Certificate from recognized board or technical authority with two years practical experience. ii. At least 3 years practical experience in relevant field. Preference should be given to GIS field survey, data entry experienced hand person. iii. AJK State Subject Holder	23-40

**Terms & Conditions: -**

1. Submit online applications at <http://jobs.pndajk.gok.pk/> before 20-01-2021.
2. Keep print out of online submitted application to be presented at the time of interview (no need for submission of hard copy of the application).
3. Hardcopy of online submitted application along with 01 latest passport size photograph, copy CNIC, academics record, experience certificates, domicile, state subject certificates and CV along with original documents will be required at the time of interview.
4. Governments servants having requisite qualification/experience can also apply through proper channel along with NOC. Candidates without departmental permissions will not be considered.
5. Department reserves the right to change the number of posts advertised or withhold further process for recruitment for above post.
6. Hiring will be on open merit basis and only shortlisted candidates will be called for test/interview. No TA/DA will be provided for test/interview.
7. Incomplete application will not be entertained.

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