



**AZAD GOVERNMENT OF THE STATE OF JAMMU AND KASHMIR
PLANNING & DEVELOPMENT DEPARTMENT MUZAFFARABAD**

REQUEST FOR PROPOSAL

AJK Planning & Development Department intends to hire the services for two packages on single stage two envelope Procedure (as per PEC guidelines), from reputed consultant firms (individual/joint venture/consortium) having wide experience in relevant fields and registered with:

- i. Pakistan Engineering Council in relevant codes (compulsory) updated
- ii. FBR-NTN (compulsory) updated
- iii. AJK-Income Tax Department (optional)

Sr. #	Broad Scope of the Consultancy Work	Cost of RFP	Duration
1.	Review of AJK-CSR (Prepared by M/s NESPAK) and accordingly corrections in General and Technical Specifications, preparation of software for up-dation.	Rs.5000/=	<ul style="list-style-type: none">• 12-months working.• 12-months defect liability period.
2.	Preparation of Strategic Environmental Assessment (SEA) for approved construction material sources identified by M/s NESPAK including quarry development plan & reserves estimation, etc.	Rs.1000/=	<ul style="list-style-type: none">• 06-months working.• 06-months defect liability period.

Firms should submit their proposals (Technical and Financial separately) in response of RFP, for the consultancy services of two separate assignments. A firm may submit for both or single assignment separately in view of its available experience and expertise.

Applications complete in all respects, for issuance of **RFP** (of two packages separately) on payment as mentioned above, with bank draft/cross cheque in favour of DDO (P&DD) A/C # 1336-4 (NBP Chattar Domail, M.abad) should reach to the undersigned well in time. Last date of proposal submission is 30 days up to (12th Sept. 2017).

1. In case of postal mail, required documents will be furnished to firms, through Courier/GPO by paying Rs.1500/= for serial # 01 and Rs.500/= for serial # 02. Expense of mail may be paid through money order in the name of undersigned.
2. Technical and Financial proposals will be evaluated as per PEC guidelines for hiring of consultancy services keeping in view section 36(b) AJK-PPRA rules 2017. Pakistan Engineering Council (PEC) format shall be adopted, particularly for CVs, which should not be more than three pages for each key personnel and proposed staff. For CVs follow the pattern of PEC format.
3. Advertisement is also available at the official website of P&D Department, www.pndajk.gov.pk, and AJK-PPRA.([http:// ppra.ajk.gov.pk](http://ppra.ajk.gov.pk))
4. Submit complete proposals (Technical and Financial) at the following address. Late submitted/received proposals will not be entertained.
5. The procurement committee reserves the right to reject any or all proposals with assigning reason (s) thereof.

**Chief Rate Analysis,
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